Year 6 Leadership Guidelines

RATIONALE

Churchlands Primary School year 6 students are able to apply to become leaders in many fields, including Student Councillors, Sport Captains, Music, Art, Digital Technology – STEAM , Drama and French team members.

This policy will enable a fair and equitable selection process for all children applying.

SCOPE

This policy applies to all students, staff and parents involved at Churchlands PS

PURPOSE

The purpose of this document is to establish a policy to guide the
a) selection process and
b) organisation of year 6 leaders throughout the school.

POLICY STATEMENT

Selection

The selection process for councillors will include a speech and voting by students. (Through the Western Australian Electrol Commission (WAEC)).

Other positions will be a written submission (see appendix). The selection is to be transparent and understandable for parents and children as well as a valuable process for all applicants.

Children are to be encouraged to apply for more than one position and indicate their preferences when applying.

There will be no official feedback given to applicants after selection, however, student and parent feedback will be available privately, if requested or required for clarification.

Time frame – this is a suggested timeframe only as it may need to be altered slightly to suit school planner

Year 5 students will provide written submissions for leadership positions (excluding the Student Councillor role) by Friday week 6 term 4.

Year 5 students applying for a Student Councillor position will present a speech to students in Years 3-5 in week 7 of term 4.

Councillors and other leadership positions will be announced at a Leadership Assembly ceremony at the end of term 4 and be presented with their badges by the current leaders.

(See Appendix 1 for full Timeframe)

Submission Marking Criteria Key elements to guide the selection include;

- Subject specific skills and interests
- Reliability and self regulation
- Trustworthiness and initiative
- Ability to work as a team member
- Confidence and ability to facilitate and show leadership skills
- Displays the CPS Values of Respect, Resilience, Engage and Excel

Numbers of Leaders – Maximum numbers (may vary depending on number of students in cohort)

Learning area	Max Number of Students
Councillors	8 members
Sports Captains	2 per house (8 total)
Drama team	4 members
Music team	8 members
STEAM team	4 members
Visual Arts team	6 members
French team	4 members

Badges will carry the school logo and leadership position. Frist names on Students Councillors badges, no names for other learning areas.

Responsibility for Implementation and Compliance

Principal, leadership staff, teachers, year 6 students and parents all play a role in the policy implementation.

- Principal/deputies and staff to oversee writing and review of policy.
- Leadership staff to drive policy.
- Year 6 teachers to communicate scope of leadership work times within school hours. For example, during silent reading; 1.45pm – 2.00pm.
- Students to be aware of selection criteria, and leadership commitments, and sign a commitment form outling the expected behaviours and consequences of misbehaviour whilst holding a leadership position within the school once selected.
- Student and Parents to sign the application made by their child.
- Removal from position may be invoked due to significant behaviour infracture.

'Respect, Resilience, Enage, Excel'

Churchlands Primary School Student Councillor Leader Agreement

Congratulations on your election as a Student Councillor.

As a Student Leader you are required to demonstrate a commitment to uphold and model positive behaviours and follow the school rules, as well as showing the ability to organise, take responsibility and show leadership.

Here are some things you will need to remember to guide you in your position.

Parameters for School Councillors

School Expectations:

- Act as a role model and leader, behaving appropriately, positively and respectfully at all times
- Follow the school rules
- Cooperate and show respect to all school staff, students and visitors
- Wear your school uniform and badge at all times
- Keep all of your school work up to date and to an acceptable level of presentation

Duties for Leaders

- Assist in preparing for assemblies and various other tasks
- Present awards and guest speakers at assembly when required
- Represent the school at various functions and assist teachers
- Support all students through mentoring during recess and lunch when required
- Ensure the Student Leader Roster is followed and attend to outlined duties for the week

Consequences of incorrect or inappropriate actions/behaviour. (Not following School Expectations)
Consequence 1 : Counselling by the class teacher
Consequence 2: Counselling by the class teacher, 1 week suspension of badge.
Consequence 3: Counselling by the Principal, 1 month suspension of badge.
Consequence 4: Loss of all leadership rights

Signatures	1	2	3	4
Date				
Student				
Principal				
Parent				

Councillors who choose not to meet the expected standard of dress, behaviour, school work or cooperation expected will take part in a discussion with the Principal and class teacher. A consequence may be implemented at the discretion of the Principal, which may be the loss of badge privileges. Parents will be notified of any behaviours and actions taken.

I _____choose to accept the school expectations as an elected School Leader.

_____ _____

Student Principal

Churchlands
Primary School

'Respect, Resilience, Enage, Excel'

Churchlands Primary School Student Leader Agreement

Congratulations on your election as a Student Leader.

As a Student Leader you are required to demonstrate a commitment to uphold and model positive behaviours and follow the School Rules, as well as showing the ability to organise and take responsibility and show leadership.

Here are some things you will need to remember to guide you in your position.

Parameters for School Leaders

School Expectations:

- Act as a role model and leader, behaving appropriately, positively and respectfully at all times
- Follow the school rules
- Cooperate and show respect to all school staff, students and visitors
- Wear your school uniform and badge at all times
- Keep all of your school work up to date and to an acceptable level of presentation

Duties for Leaders

- Assist in preparing events and various other tasks
- Present Leaders Reports at assembly when required
- Represent the school at various functions and assist teachers
- Ensure the Student Leader Roster is followed and attend to outlined duties

Consequences of incorrect or inappropriate actions/behaviour. (Not following School Expectations)
Consequence 1 : Counselling by the class teacher
Consequence 2: Counselling by the class teacher, 1 week suspension of badge.
Consequence 3: Counselling by the Principal, 1 month suspension of badge.
Consequence 4: Loss of all leadership rights .

Signatures	1	2	3	4
Date				
Student				
Principal				
Parent				

Councillors who choose not to meet the expected standard of dress, behaviour, school work or cooperation expected will take part in a discussion with the Principal and class teacher. A consequence may be implemented at the discretion of the Principal, which may be the loss of badge privileges. Your parents will be notified of any behaviours and actions taken.

I _____choose to accept the school expectations as an elected School Leader.

_____ _____

Student Principal

Churchlands
Primary School

APPLICATION FOR SCHOOL LEADERSHIP POSITION

THIS APPLICATION IS FOR _____ LEADERSHIP POSITION

Please consider the following criteria in your application

Interest and skills in the chosen area; public speaking and confidence; organisational skills and ability to workin a team; Effort, maturity and reliability.

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Applicant signature _____ Parent signature _____

Date _____ Preference number in leadership application _____

Appendix 1.

Appendix 1 ***Student Leadership Timeframe***

Week	Monday	Tuesday	Wednesday	Thursday	Friday
1					
2	CPS student leadership roles introduced to year 5 and marking criteria given				
3	Current year 6 leaders visit yr 5s to share roles and responsibilities ***or WK4***				
4					
5	YEAR FIVE LEADERSHIP WEEK – ***Ern Halliday, CSHS speakers***				
6	Councillor nominations due			Councillor Nominees sent to WAEC for ballots	All other leadership nominations due. Written applications to be forwarded to specialist teachers
7	Councillor nominees give speeches to yrs 3-5 in under covered area	Yrs 3-5 voting run by WAEC			
8					
9					Councillors and other leadership roles announced at assembly and presented with badges
10	Yr 6 Graduation				

Reviewed by Staff: Term 4 2022
School Board Informed: Term 4 2022
Next review: Term 3 2025