Churchlands Primary School

Meeting Minutes Churchlands Primary School Board Meeting Minutes for Monday 16.06.25 in Staff Room 6.00pm		
1.0	**Welcome and Apologies**	**ACTIONS**
1.1 Chair	Open and welcome	
1.2 Chair	Apologies	Steve, Arthur, Andree
1.3 Chair	Confirmation of agenda. Confirmation of previous minutes.	Confirmed by Luke Johnson
2.0	**Disclosure of Interest** (Real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda)	
2.1 Chair	None reported	
3.0	**Business Arising from previous minutes**	

Chair	• Kim will schedule meeting with Traffic Committee Term 2 week 2.
	  o Update to come
	• Update on payment options for the Canteen
	  o Update from P and C after next meeting. Canteen is preparing to use "Spriggy" cards
	• CPS 60year Anniversary celebrations
	  o Arts department & Library to be involved
	• Carpark upgrade project
	  o See finance
	• Basil Z wanting to meet with school representatives – to be rebooked	

4.0	**Finance**	

4.1
LJ
	• Carpark upgrade
	  o $700k promised for Pearson Street
	  o $800k promised for capital works
	  o Kim received an email from DoE for $250k for Capital works
	  o Kim received email for $60k library AC
	• Close to the line on budget rolled over $96K had $164K in salaries. Need to ensure there is some to roll over.
	• $40K to be transferred to cash to support additional EA. Health and wellbeing officer.
	• Query on accounting standard i.e. income in and out as outgoings are allocated against income.
		Kim to follow up with the department to query discrepancy with election promised funding
		
		Kim will provide consolidated sheet to show more details

5.0	**CPS Focus and initiatives**	
5.1 Emma Jenkin	• Reconciliation Action Plan overview for the Board	

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	• Emma Jenkins provided a summary of the RAP journey at the school. New acknowledgment of country statement looks great. Also showed working document that shows what is ongoing. Acknowledging there are no aboriginal students in the current cohort. Really good to see it intervening with the curriculum.	
6.0	**Communication survey**	
6.1	• Survey was prevented • 21 responses received • Overall response was favourable • There was nothing unexpected • Mixed feedback based on user preference re: notifications	
7.0	**Celebrations & Achievements**	

7.1 Chair and Kim	The following achievements were acknowledged:
	• The girls from year 3 – 6 who participated in the West Coast Fever Interschool Challenge – and the amazing volunteers- top job.
	• P&C Thank you event
	  o Students were commended for preparing this event
	• Cross country was well received.
	• Mr Marshall's Wednesday morning activities are received positively and is an avenue to bring the community together
	• Need to note that dogs are not allowed on school grounds.
	• Reconciliation assembly
	  o Sea of Hearts	

8.0	**P&C**	
8.1	• No report received from the P&C • The volunteer thank-you event wasn't heavily attended by volunteers, which is understandable given work commitments. However, it provided a valuable opportunity for the students to practice expressing gratitude and to acknowledge the important contributions of the P&C.	
9.0	**General Business**	
	• Compass update – next term excursions will be managed on compass. • More and more functionalities will be rolled out as we learn more about the platform.	

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	• Rosie provides great input to some of the challenges of these platforms from her experience • Previous issues at OSH have been dealt with. There has been a change of leadership	
10.0	**Communication Points**	
	• Traffic committee • Funding update • RAP update • School communication survey • Buy your tickets to the parent night please.	

Meeting Closed: 7.07 pm
Next meeting: 4 August 2025

Chair signed:
Date :

Principal signed:
Date: 8/2025

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