Churchlands Primary School Board Meeting

Churchlands Primary School

Meeting Minutes *Churchlands Primary School Board meeting* ***Monday 24.2.2026 6 pm in Staff Room***		
1.0	**Welcome and Apologies**	**ACTIONS**
1.1 Chair	Open and welcome	
1.2 Chair	Apologies: Wian, Emma	
1.3 Chair	Confirmation of agenda Confirmation of previous minutes	Minutes from previous meeting approved confirmed
2.0	**Disclosure of Interest** (Real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda)	
2.1 Chair	- No disclosures of interest were made.	
3.0	**Business Arising from previous minutes**	
Chair	Previous Minutes and Board Member Vacancy - Applications for vacant parent board member position close on March 13th - We have received one nomination so far. Support for Churchlands Senior High School GATE Program - Email drafted to support Churchlands Senior High School's GATE program. - CSHSI expressed gratitude for the board's support. - Thank you email sent to Arthur.	
4.0	**Finance**	
4.1 KF Deb 10 mins	School Budget and Financial Overview - Budget for the current year presented, including school resourcing system details. - Budget based on student numbers and census data. - Allocations for disability, English as an additional language, and targeted initiatives discussed. Targeted Initiatives and Staffing Costs - Preschool reform agreement provides $67,000 for community numbers. - Level 3 classroom teacher additional time accounts for $14,000. - Wellbeing officer salary of $26,898 requires transfer from salaries to cash budget & top up from CPS to fund this position. Budget Variances and Revenue Analysis - Carry forward salary of $168,000 from the previous year. - Planned transfer of $145,000 from salaries to cash budget. - Comparative budget shows positive revenue from voluntary contributions and instrumental music. Expenditure and Reserve Management - Routine maintenance showed a slight over-expenditure. - General reserve transfer of $15,000 for Luke's access points. - General reserve currently holds $61,838 for unexpected needs like carpet replacement.	

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	Art Department Kiln Replacement - Decision to replace the kiln in the art area due to ongoing issues. - Estimated cost for replacement is $13,500. - Two quotes obtained for the new kiln. Budget Buffer and Special Needs Funding - The $145,000 transfer from salaries provides a buffer for unforeseen expenses. - Buffer used for special needs education assistant employment when funding is not provided. - Funding for ASD children is decreasing, creating pressure on schools. Energy Consumption and Cost Savings - School's energy consumption is lower than last year due to solar panels. - However, expenditure remains the same due to unchanged charging rates. - Plans to argue for cost adjustments based on reduced consumption.	
5.0	**Review of SB Documents**	
KF 10 mins	Review of School Board Documents and Policies - Review of school board documents, including policies and guidelines. - Distinction between department policies (requiring board ratification) and school guidelines. - Discussion on mobile phone and 'bring your own device' policies.	
6.0	**School Focus/ Direction/Leadership**	
All Board members	Business Plan and Accountability - Business plan sent out for feedback via email. - Plan focuses on literacy and numeracy. - Accountability document includes measures to track progress, measurement column will not be included in the public release of the Business Plan. School Acknowledgement of Country - Discussion about incorporating a school acknowledgement of country into documents. - Photography planned to capture the acknowledgement for design purposes. - Exploration of options for elder involvement and reconciliation action plans. Impact of Digital Devices on Child Development - Concerns about children's fine motor skills due to excessive iPad use. - Schools are reassessing the educational aspect of digital devices, especially in early years. - Option for parents to leave devices at school to reduce home usage. School's Focus on Teaching and Learning - School's direction for the year is to prioritize teaching and learning. - Emphasis on embedding literacy and numeracy well due to crowded curriculum. - Implementation of literacy blocks for shared teacher response and networking.	

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	Community Engagement Plan for Early Childhood - Development of a community engagement plan for K-1 to support parents. - Addresses lack of parental engagement in activities with children and playgroups. - Aims to prepare children for school by supporting parents with parenting skills and resources. Addressing Developmental Concerns and Parent Support - Need for early intervention and identification of developmental concerns. - Collaboration with allied health services and shared network resources. - Goal to empower parents with strategies and skills for child development.	
8.0	**Celebrations & Achievements**	
Chair	Celebrations and Achievements - Successful graduation ceremony received positive feedback. - Smooth swimming lessons and fantastic staff performance noted. - Recognition of dedicated staff and bus drivers.	
9.0	**P & C Rep**	
WS	Recruitment and Fundraising Initiatives - Successful recruitment of a treasurer and vice president. - New recruit for the canteen treasurer position. - Discussion of upcoming fundraising events like the bike ride and cake store. Innovative Fundraising with 3D Printed Items - Suggestion to sell 3D printed toys at the cake store instead of only cakes. - Discussion about the potential for student-designed 3D printed items. - Opportunity for students to design items reflecting the school for a competition.	
10.0	**General Business**	
	Addressing Split Classes and Parental Concerns - Concerns from parents about students being in split classes. - Teachers differentiate learning for all students, regardless of class structure. - Need for parent education on the benefits of mixed cohorts and individualized teaching. Child Development and Individualized Learning - Children in a class have a spread of ages and developmental levels. - Teachers focus on meeting individual student needs rather than strict year levels. - Importance of creating a warm and welcoming environment for all students. Dog Issues on School Grounds - Ongoing problem with dog droppings on the oval. - Concerns about dogs on school grounds affecting children, especially those with special needs. - Discussion about enforcing 'no dogs on site' policy and potential signage. School Infrastructure Upgrades and Maintenance	

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	- Upgrade made on the corner day near the car park. - Flooding in the music room due to a burst pipe required redoing tiles.	

Next meeting: 23 March 2026

Chair signed:
Date: 23/3/26

Meeting Closed: 7.15pm

Principal signed:
Date: 23/3/26

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