

**CHURCHLANDS PRIMARY SCHOOL
PARENTS AND CITIZENS' ASSOCIATION INC.
MINUTES OF A GENERAL MEETING
Tuesday 11 May 2021, 7:00pm, Library**

ATTENDANCE

- Attendance record on file.

1. WELCOME – PRESIDENT (Thuy Acacio)

2. APOLOGIES

- Natalie Britz
- Kate Willis
- Nikita Rouillon

3. CONFIRMATION OF THE MINUTES FROM PREVIOUS GENERAL MEETING

Resolution: That the minutes of the General Meeting of Churchlands Primary School P&C Association held on 30 March 2021 at 7:00pm be taken as a true and accurate record. Carried

4. CALL FOR OTHER BUSINESS FOR TONIGHT'S MEETING

- Hi visible vests
 - Benita Di Giovanni donated 11 hi vis vests to the P&C for possible use at P&C functions. They will be left in the storeroom.
- Donation tins
 - 5 donation money tins will be used at cake stalls and other P&C events for donations; for use on the day they need to be completely sealed; discussion on possible locations and security for tins.
- Ms Samsa's camp 30th / 31st of July and local planting on 9th June (Nidhi Arora).

5. BUSINESS ARISING FROM THE PREVIOUS MEETINGS

5.1 Elections

5.1.1 Executive Office Bearers

A single nomination for Secretary has been submitted to the P&C by Diane Calligaro, cited by Secretary, Karen Ariyaratnam.

Resolution: That Churchlands Primary School P&C accepts the nomination of Diane Calligaro for Secretary. Carried.

5.1.2 Committee Members

DUCKs Committee – Brent Hedley, Matthew Rainbow, Hamish Buddle, Daniel Romano, Luke Vanson, Lex Brickland

Netball Committee – Jessica Vanson, Sally Garrity, Shannon Ryan, Tracy Jurg, Ailsa McGregor

Graduation Committee – Kate Willis, Vivienne Travlos, Sylvia Koh, Rebecca Brown, Philippa de Morton, Won Park, Valentina Georgiadis, Bianca Sussovich, Nicola Van de Werve, Jane McDougall, Ailsa McGregor, Ritika Sharma, Natalie Seath

- 1st meeting of the Graduation Committee will be held in two weeks Tuesday 25th May.

5.2 Frog Pond Project Update (Kim Fraser)

- Proposal for the P&C to spend \$10,000 on the project.

- The frog pond is linked to curriculum across all year groups and can be considered a science classroom. The total projected costs are \$27,000.

Resolution: That the Churchlands Primary School P&C Association Inc. will spend \$10,000 on the Frog Pond. Carried.

5.3 Lapathon Update

- Moved to term 3, week 3 and split into two days August 5th (K-PP) and 6th (year 1-6).
- No colour run, students are to wear a coloured t-shirt.

6. CORRESPONDENCE IN/OUT

Incoming

- Bank statements

Outgoing

- Audited 2020 financial statements to WACSSO
- Audited 2020 financial statements Churchlands Primary School

7. PRESIDENT'S REPORT (Thuy Acacio)

- See attached President's Report.
- Highlights include:
 - Thank you to those who helped with the wreath making for the ANZAC assembly.
 - Acknowledgement on cake stall success.

8. TREASURER'S REPORT (Hazel Chin)

- See attached report.
- Highlights include:
 - The cash balance in the P&C Main Account is \$53,197.64. Of this total, \$5,365.83 is for the netball fund and \$5,073.57 is for the DUCKs fund.
- The profit raised from the recent Easter raffle was \$2,412.

9. PRINCIPAL'S REPORT (Kim Fraser)

- See attached report.
- Highlights include:
 - School board meeting was postponed a week due to COVID and met Monday May 10th.
 - Review of communications from school and there is a high success rate of users for Skoolbag.
 - Survey results were reviewed by school board and will be addressed.
 - School board members liaising with newly elected Member for Churchlands to discuss parking at school.

10. CANTEEN REPORT (Philippa de Morton)

- See attached report.
- Highlights include:
 - A volunteer drive is needed to encourage more parents to volunteer at canteen.
 - The current canteen account balance is \$57,259.61.

11. UNIFORM SHOP REPORT (Noriko Suizu)

- See attached report.

12. FATHERING PROJECT REPORT

- See attached report.

- Highlights include:
 - Bigger charity focus by group and giving back to the community; Claremont Therapeutic Riding Centre volunteer event. The indoor riding arena needs to be repaired. Possible date 20th June.
 - Communication for dates, stronger focus on volunteering, inclusivity onboarding new fathers to school.
 - Campout dates: 13th/14th November.

13. NETBALL REPORT (Jessica Vanson)

- See attached report:
 - 6 teams in total from year 2 to year 6.
 - Following all COVID safe protocols.

14. GENERAL BUSINESS

14.1 Fundraising Goals

- Thuy Acacio raised a more targeted fundraising approach is needed.
- Meeting on Thursday for more play areas around school, stage for undercover area – targeted 2021 (Kim Fraser).
- Wish list, shade structure, retaining wall, big ticket items to be kept on agenda (Karen Ariyaratnam).

14.2 Events Calendar

- Cake stall this Friday week 4, May 14th.
- Wembley Downs fair scheduled for Oct 30th.
- Week 1, term 4 parent social event, Oct 16th, (year 4 parents).
- Halloween disco week 4, Friday (year 3 organise) K-2, 3-6 two sessions – proposed move to end of term 3 – Wendy to advise date.

14.3 Fundraising Review

- Clear and focused fundraising – consider volunteering effort vs outcome. In addition frequency of fundraising, focus on what is too much and community element (Thuy Acacio).
- Wembley Downs Fair, 21 parent volunteers and only around \$800-\$900 profit – possibly pull event; a decision needs to be made by August.
- Suggestion to possibly publish events for the year so parents can see ahead of time.
- One page strategy is suggested – executive team to take offline.

14.4 Parent Engagement

- School communications – Skoolbag, Seesaw and website.
- Churchlands Chatter only reaching approximately 1/3 of parents.
- Since P&C cut back Chatter to once a month, it might be possible to use Skoolbag.

14.5 P&C Values and Purpose

- Focus needed around the purpose of the P&C, possible mission statement, influence on direction on what the P&C would like to achieve. Re-shift mindset that we don't just do fundraising. To carry onto next meeting (Thuy Acacio).

15. NEXT MEETING DATE: Tuesday 22 June 2021, 7:00pm, Library

MEETING CLOSED: 20:25

P &C President's Report

May 2021

I am very excited to welcome **Diane Calligaro** to the role of P&C Secretary for this year. With some gentle encouragement, Diane has stepped forward to take on this role and we are so happy to have you on board. This was the final role to be filled and now completes the P&C Executive Committee for 2021. **Karen Ariyaratnam** will be stepping down after three years in the role - we are so grateful for all your hard work and incredible organisation behind the scenes, thank you!

Term 2 has gotten off to a great start:

- We were a little under the pump to get the wreath-making ready for the **ANZAC assembly** this year. This is a very important event on the calendar, but the timing of the Easter and school holiday break along with the school development day left us with three school days at the start of term before the assembly. Huge thanks to **Benita Di Giovanni, Nidhi Arora**, all class reps and helpers for quickly spreading the word to get volunteers and flower donations flooding in! The wreaths were beautifully presented and proudly featured during the assembly.
- Netball Coordinator **Jessica Vanson** has been working hard to get the school teams formed and ready for the season, with training already underway and the first game scheduled for this week. This year we have 6 teams and 56 players registered – it's a massive job to get players registered and teams organised, thanks so much Jess! Thanks also to **Katelyn Browning, Mia Williams, Jess Vanson, Monica Gibbs, Hannah, Anthony Booth and Ailsa McGregor** for volunteering to coach the teams, I hope you find the role rewarding and get as much out of this season as the players. Good luck to all teams, especially the girls playing their very first game of netball this week - my daughter is one of them, so I'll be there cheering on the sidelines.
- There are two cake stalls planned for this term, the first one is on 14 May run by the Year 4 group, and the second one is on 4 June run by the Netball Committee.
- The Lapathon was initially planned for this month but has now been postponed to later in the term. We will be sharing the details as soon as a new date has been confirmed.

With so many new faces on the committee this year, it's a great time to gather feedback on the P&C activities to ensure they continue to deliver on our purpose. We welcome new ideas and fresh perspectives, and I encourage everyone to share your thoughts and input on what has worked well and where there are opportunities to grow.

Thuy Acacio

Canteen Report 11th May 2021

Current Canteen Account Balance 3rd May 2021 is \$57,259.61

Winter Menu

The winter menu has commenced for Term 2 and Term 3. This includes the reintroduction of homemade pies and a creamed corn, chicken and noodle soup.

Volunteers

The canteen is currently short on volunteers. Due to COVID last year we have not done a proper volunteer drive for probably nearly two years. I am putting up flyers outside the classrooms for the lower years.

Finances

The canteen financial report for March and April is attached. In April the January – March quarter PAYG and Superannuation obligations were paid.

March	Monthly Summary		April	Monthly Summary	
Total Deposits		12730.35	Total Deposits		6522.49
Totals Withdrawals		12035.88	Totals Withdrawals		9359.81
Nett movement		694.47	Nett movement		-2837.32
Deposits			Deposits		
	Daily Takings	2059.40		Daily Takings	1303.76
	QuickCliq	10670.95		QuickCliq	5218.73
Withdrawals			Withdrawals		
	Wages, PAYG & Super	7137.78		Wages, PAYG & Super	5109.72
	Petty cash	1208.97		Petty cash	1683.10
	Insurance	0.00		Insurance	0.00
	Other	0.00		Other	290.00
	Suppliers	3689.13		Suppliers	2276.99

CPS Frog Pond Project

Overview

Our school community at Churchlands Primary School will plan and build a Frog Bog within school grounds on a site approx. 5 x 4m, providing a learning space to complement students' studies on habitat, life cycles and biodiversity.

The project also will include links to the science curriculum strand 'Biological Science' and will provide a platform to involve each class in the process of researching a

particular aspect of frogs' needs and wants. The project will be located in an unused area of garden that was planted in 2011. This area is not bush land. Our goal is to create a habitat and source of food for frogs and wildlife. This educational area will house seating arrangements for up to 30 students (one class) where children can engage with nature through observation. It will also be a quiet, reflective space where students can relax.

The space we selected is away from existing larger trees to avoid contamination from leaves falling in the pond as well as to avoid hitting roots. The space is away from where pesticides may be used as this can also contaminate the frog pond. The chemicals can deplete their food source and may be harmful to the frog population. Frogs can be noisy, so we were conscious of neighbouring learning areas when we chose the location for the frog pond at CPS. Building a frog pond is just as much about the environment around the pond as the pond itself. It is important to ensure the walls are not too steep or slippery, as some frogs can get stuck in the water and drown. We will use pebbles and larger rocks on the base and around the sides of the pond to provide a surface that the frogs can grip when exiting the pond. For example, the design will cater for how a frog would enter and exit the pond by submerging some rocks and logs at the bottom of the pond. This will also encourage algal growth, which provides food and shelter for tadpoles.

What are the expected outcomes of the project?

1. The project will provide an educational opportunity for every child to be involved in an aspect of the research, design or finalisation of signage around the frog habitat (see plan attached for Year topics related to the frog habitat).
2. This hands-on eco system allows students to interact with nature and watch the development and life-cycle of the native wildlife evolve.
3. Our school sits on the outskirts of the historical site, Herdsman Lake. Building a frog habitat will provide students with deeper connections and understanding of the ecosystem at Herdsman Lake.
4. The process of building a habitat for frogs will raise students' awareness of what is required for a healthy environment for frogs. It will offer opportunity for students to explore and share their observations from the natural world.
5. It will provide a networking opportunity to source information within the wider community about frog habitats (eg. WA Museum, Herdsman Wildlife Centre, Sustainable School Network)
6. A frog habitat will Improve the use of an unused space in our school.



7. A frog habitat will increase the biodiversity in our school by planting local native plants which will create shelter and food sources for local wildlife.
8. This project will Increase community involvement by providing opportunity at Busy Bees to assist in planting the landscape for the frog habitat area.
9. It will drive innovation and will foster environmental responsibility from a young age.
10. CPS will lead the way and be seen as a role model in implementing sustainability projects. The success of the project will provide an opportunity to showcase and share our knowledge with other schools.

How will your project involve students?

The idea of a frog habitat at our school has been the topic of many discussions over the past few years. CPS have very excited kids, keen to know what is involved in building a frog habitat. Practicing sustainability via this project will empower students of CPS to construct knowledge, explore values and develop an appreciation of the environment and its relationship to their worlds. This lays the foundations for an environmentally responsible adulthood. Studies have demonstrated that sustainable learning is more than retained knowledge and skills. The frog bog project will enable educators and students to promote a sense of responsibility, show respect for the natural environment, be active participants and bring about enquiry and social change. Each class will have the opportunity to use the area in school time. This area will be available to students during the school daily breaks, therefore providing opportunity to explore, observe and reflect on what is happening in the area. Each class will take ownership of a particular aspect of the frog habitat by researching their designated topic. The information from the research will be transferred to signs around the frog habitat. QR codes on the signs will allow the information to be accessed via ipads. All students have access to an ipad at CPS as there is a strong focus on technology in the school. Maintaining the area free of litter, ensuring the water is free of excess debris will mainly be the responsibility of the 22 environmental officers in year 5. These students are selected each year for their passion in environment issues and are the front runners for assisting Mrs Samsa, the sustainability coordinator to maintain projects within the school.

ESTIMATED COSTS

ITEMS REQUIRED	ESTIMATED COSTS
Clear site and Greenwaste bin hire	\$1,500.00
Frog liner	\$680.00
levelling of site Bobcat hire	\$450.00
20 m3 gravel	\$2,600.00
5 large rocks delivery crane hire	\$3,000.00
5 large logs and delivery. Crane hire	\$1,800.00
3 D Design by Kerry	\$400.00
Power to site TBA	\$500.00
Water to site TBA	\$500.00
12 m3 riverstone	\$3840.00
Plants for area 150 including lillies	\$3500.00
Teacher relief for frog grant	\$500.00
Grill over pond (Custom made)	\$1400.00
Arbor entrance poles and plants	\$400.00
Limestone roadbase for paths/ install	\$4000.00
QR signs made and installed	\$1900.00
Estimated Total	\$26 970.00

Additional information regarding the budget.

The frog habitat was initially planned to be built by the process of 'open market' tenders. We initially began to cost everything ourselves and the original plan was to site manage the whole project. As this is classed as a building project particular requirements are required. We have sought the expert help for our design and costings from Kerry Logan, consultant for Nature Play Solutions. We want the students and school community and students involved in the process so have decided to involve students and parents in a number of aspects of the build including the planting. Apart from the \$4000 grant from Stirling Council, our P and C has committed \$10,000 to the project. The school will also continue to support this initiative. We will also be asking for parent donations and our Containers for Change income will go towards the frog project.

Developed by Ms Sheree Samsa (Sustainability Leader CPS)

FROG HABITAT
TOPICS FOR RESEARCH LINKED TO AUSTRALIAN CURRICULUM
SCIENCE

Year 1 Biological Science

Frog habitat Connections to the Science Australian Curriculum

Exploring different habitats in the local environment such as the beach, bush and backyard

Recognising that different living things live in different places such as land and water

Year 2 Biological Science

Frog habitat Connections to the Science Australian Curriculum

People use science in their daily lives, including when caring for their environment and living things

Year 3 Biological Science

Frog habitat Connections to the Science Australian Curriculum

Living things can be grouped on the basis of observable features and can be distinguished from non-living things

Year 4 Biological Science

Frog habitat Connections to the Science Australian Curriculum

Living things depend on each other and the environment to survive (ACSSU073)
Science knowledge helps people to understand the effect of their actions (ACSHE062)

Year 5 Biological Science

Frog habitat Connections to the Science Australian Curriculum

Living things have structural features and adaptations that help them to survive in their environment

Year 6 Biological Science

Frog habitat Connections to the Science Australian Curriculum

The growth and survival of living things are affected by physical conditions of their environment

Ducks Report

Last Meeting:	Monday, 19 April 2021
Attendees:	Matt Rainbow, Brent Hedley, Hamish Buddle, Daniel Romano, Lex Brickland, Luke Vanson

Discussion:

P&C Committee 2021 nomination forms

- All submitted

Bike Ride event review

- Strong participation numbers, opportunity to improve scheduling and promotions in future
- Captured contacts for new CPS fathers

Calendar of events 2021

- TBC: Paper plane competition – Sun 30 May
- Constable Care bicycle safety course – July holidays (PP- Year 3)
- TBC: Claremont Therapeutic Riding Centre volunteering event - August
- Bunning sausage sizzle fundraiser – Sat 4th Sept
- Fathers Golf Day – Sun 24th Oct
- Camp out (final event) – Sat 13th / Sun 14th Nov

Informal events 2021

- Discussion: Dads social event, beach fishing, WAFL game

Communications

- Utilisation of DUCKs WhatsApp messaging platform
- Update email contacts

Next Meeting:	Mon 17 th May 2021
Agenda items	<ul style="list-style-type: none">• Paper plane competition event• Constable Care bicycle safety course• Claremont Therapeutic Riding Centre volunteering event

Netball Report
Tuesday 4 May 2021

Coaches/Managers

Year 2 Opals: Katelyn Browning and Mia Williams

Year 2/3 Rubies: Jess Vanson

Year 3 Diamonds: Monica Gibbs

Year 4 Sapphires: Hannah

Year 5 Jades: Anthony Booth

Year 6 Mighty Ducks: Ailsa McGregor

All coaches are registered and insured through Netball WA as volunteers.

Total 6 teams and 56 registered players

Committee additions:

Sally Garrity – year 2 rep

Principals Report – P & C Meeting



Churchlands
Primary School

Welcome back to Term 2!

While we had a normal start to the term we were again hit by COVID restrictions. Staff and parents have again fully supported the directions when needed. We have really appreciated the ongoing support from the school community during these challenging times.

Our first meeting to begin planning for the next phase of our **creative play equipment** will be happening next week. The team includes parents, staff and students all of whom will have an input into relevant designs for the play equipment around the oval. The team will keep the community updated on developments as we go to ensure we gain further input. Many thanks to the parents and staff who have offered their time to be part of this exciting new adventure!

Applications for enrolment for Kindergarten and Pre-primary are open and close on **Friday 23 July**. The Kindy enrolment information has been sent out via Skoolbag and added to the webpage. The Kindy teachers will be providing all K parents with the 2022 PP enrolment packages soon. Below is some information for your reference.

- If you have a child currently in Kindergarten entering Pre-primary in 2022 you will be required to complete an application. This will need to be presented to the office with your child's current immunisation documents and proof of address.
- If you have a child currently in Kindergarten however live out of area you must reapply for Pre-primary.
- If not returning to CPS, please notify the Administration in writing as soon as possible.

NAPLAN begins next week on Tuesday 11 May and goes through to Thursday 21. The assessment provides parents and schools with an understanding of how individual students are performing at the time of the tests. It needs to be noted that NAPLAN is just one aspect of our school's assessment and reporting process – it does not replace ongoing assessments made by teachers about student performance.

Teachers are conscious of reducing any stress or anxiety that some children may experience through developing a calm, relaxed, positive classroom. Teachers also express how proud they are of each student, letting them know all they need to do is their very best and making sure they understand that a result on a piece of paper will not determine their success in the future.

School Board Meeting has been postponed until next week.

Kim Fraser

11.5.21

Churchlands Primary School P&C

Treasurer's Report – 30th April 2021

Cash Balance

	1 st April 2021	30 th April 2021	Movement
P&C Main Account	\$58,773.23	\$53,197.64	-\$5,575.59
Uniform Shop Account	\$24,399.81	\$20,893.41	-\$3,506.40
Cash Balance	\$83,173.04	\$74,091.05	-\$9,081.99

Receipts

Receipts from to 1st to 30th of April 2021 comprised of -

Main Account	
P&C Contribution	\$400.00
Entertainment Book Comm	\$102.00
Netball Registration	\$192.05
Cake Stalls	\$100.00

Uniform Shop Account	
Uniform Sales – Online canteen	\$1,483.55
Uniform Sales – Square Reader	\$884.87
Uniform Sales - Cash	\$ -

Payments

Payments from 1st to 30th April 2021 comprised of –

Main Account	
Merchant Fee	\$88.14
Netball Fees	\$4,482.50
Fathering Annual Fee	\$1,220.00
Anzac Expenses	\$149.50
Water meter subscription	\$365.04
Coffee Fundraising Expenses	\$60.00

Uniform Shop Account	
Uniform Stock	\$ 5,874.82

Netball Funds

Funds available @ 30 th April 2021	\$5,365.82
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DUCKS Funds

Funds available @ 30 th April 2021	\$5,073.57
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Churchlands P&C Actuals 2021

Date: 30/4/2021

[illegible]

Churchlands P&C Actuals 2021

Date: 30/4/2021

[illegible][illegible]

Churchlands P&C Uniform Shop Actuals 2021

Date: 30/04/2021

[illegible][illegible][illegible]

Uniform Shop Report
Tuesday 4 May 2021

The Uniform Shop has been in operation as per usual, except for the closure of the shop on week 2 Tuesday 27 April which was the first Tuesday immediately after the Anzac Day long weekend/3-day snap lockdown. Decision was quickly made after the government announcement of post lockdown restrictions, where both the school and the uniform shop agreed that the restrictions made shop operations more challenging. The online shop continues to open & orders have been delivered to classrooms at least once a week. Apologies to parents where any inconveniences are caused.

2nd and last top up order for the Year 6 leavers items was closed on Friday 23 April and the order has been placed. ETA is Week 6.

Kind regards,

Noriko Suizu
churchlandsuniform@gmail.com