

**CHURCHLANDS PRIMARY SCHOOL
PARENTS AND CITIZENS' ASSOCIATION INC.
MINUTES OF A GENERAL MEETING
Tuesday 30 March 2021, 7:00pm, Library**

ATTENDANCE

- Attendance record on file.

1. WELCOME – PRESIDENT (Thuy Acacio)

2. APOLOGIES

- Matthew Rainbow
- Hayley Sims
- Gemma Taylor
- Sylvia Koh
- Wendy McMahon
- Rosemary Edwards
- Jessica Young
- Julianne Olson
- Kate Willis
- Brent Hedley

3. CONFIRMATION OF THE MINUTES FROM ANNUAL GENERAL MEETING

Resolution: That the minutes of the Annual General Meeting of Churchlands Primary School P&C Association held on 23 February 2021 at 7:00pm be taken as a true and accurate record. Carried

4. CALL FOR OTHER BUSINESS FOR TONIGHT'S MEETING

- Amendments to the Agenda – Lapathon raffle prizes – proposal to spend \$750
- New role – Events Assistant

5. BUSINESS ARISING FROM THE PREVIOUS MEETINGS

5.1 Elections

5.1.1 Executive Office Bearers

A single nomination for President has been submitted to the P&C by Thuy Acacio, cited by Secretary, Karen Ariyaratnam.

Resolution: That Churchlands Primary School P&C accepts the nomination of Thuy Acacio for President. Carried.

No nominations have been received for Secretary. This role is required to be filled before 30 April 2021.

5.1.2 Executive Members

A single nomination for Communications Officer has been submitted to the P&C by Rebecca Brown, cited by Secretary, Karen Ariyaratnam.

Resolution: That Churchlands Primary School P&C accepts the nomination of Rebecca Brown for Communications Officer. Carried.

A single nomination for Events Coordinator has been submitted to the P&C by Wendy McMahon, cited by Secretary, Karen Ariyaratnam. It was requested that an Events Assistant

be appointed to help Wendy with this role. Hannah Reed has put forward a nomination to be the Events Assistant.

Resolution: That Churchlands Primary School P&C accepts the nominations of Wendy McMahon for Events Coordinator and Hannah Reed for Events Assistant. Carried.

5.1.3 Committee Members

The committee members are to be confirmed at the next meeting. The current list of 2021 Position Holders are presented in the table below. Thank you to all volunteers who have taken on a role in the P&C team.

| | |
|---|--|
| EXECUTIVE OFFICE BEARERS | |
| President | Thuy Acacio |
| Vice President | Wendy McMahon |
| Secretary | Vacant |
| Treasurer | Shee Yee (Hazel) Chin |
| EXECUTIVE MEMBERS | |
| Communications Officer | Rebecca Brown |
| Canteen Coordinator | Philippa de Morton |
| Fathering Project DUCKs Coordinator | Brent Hedley |
| Uniform Shop Manager | Noriko Suizu |
| Events Coordinator | Wendy McMahon |
| OTHER | |
| DUCKs Committee | |
| Fathering Project DUCKs Coordinator (Executive member) | Brent Hedley |
| Committee (up to 6 including executive member) | Matthew Rainbow TBC |
| Canteen Committee | |
| Canteen Coordinator | Philippa de Morton |
| Canteen Treasurer | Philippa de Morton |
| Committee (not more than 10 including executive member) | Sylvia Koh Ritika Sharma Hazel Chin |
| Netball Committee | |
| Netball Coordinator | Jessica Vanson |
| Committee (not more than 10 including executive member) | Shannon Ryan Tracy Jurg Ailsa McGregor Thuy Acacio (Executive member) |
| Graduation Committee | |
| Graduation Committee Coordinator | Kate Willis |
| Committee (not more than 14 including executive member) | Vivienne Travlos Rebecca Brown Sylvia Koh Won Park Natalie Britz Philippa de Morton (Executive member) Valentina Georgiadis Bianca Sussovic TBC |

| | |
|--|---|
| Events Assistant | Hannah Reed |
| 9R Friend | Natalie Britz Nidhi Arora |
| Scholastic Coordinator | Sylvia Koh |
| Entertainment Book Organiser | Seema Karami |
| Class Rep Coordinator | Nidhi Arora Benita Di Giovanni |
| Cake Stall Coordinator | Ellie Shaw |
| Facebook Coordinator | Jackie Hii |
| Signatories on the P&C Accounts In accordance with the P&C constitution, all P&C Accounts have a requirement of two authorised signatories to sign | Thuy Acacio Wendy McMahon Shee Yee Chin Philippa de Morton |
| CLASS | Class representative |
| ECE U4 (Kindy Red) | Natalie Romano |
| ECE U4 (Kindy Blue) | Kym Lui |
| ECE U3 (Kindy Purple) | Rosemary Edwards |
| ECE U1 (Pre-primary) | Hannah Reed |
| ECE U2 (Pre-primary) | Monica Gibbs |
| Room 3 (Pre-primary/Year 1) | Jessica Young/Nikita Rouillon |
| Room 1 (Year 1) | Juan (Fiona) Xing |
| Room 2 (Year 1) | Ellie Shaw |
| Room 4 (Year 2) | Robyn Annat |
| Room 5 (Year 2) | Vivian Zhang/Anastasia Nilasaroya |
| Room 6 (Year 2 & 3) | Hannah Reed/Hazel Chin |
| Room 16 (Year 3) | Seema Karami |
| Room 17 (Year 3) | David Lukavecki |
| Room 7 (Year 3 & 4) | Hayley Sims |
| Room 9 (Year 4) | Julianne Olson |
| Room 8 (Year 4 & 5) | Shannon Ryan |
| Room 11 (Year 5) | Benita Di Giovanni |
| Room 10 (Year 5 & 6) | Natalie Britz |
| Room 12 (Year 6) | Sylvia Koh/Won Park |
| Room 13 (Year 6) | Rebecca Brown/Kate Willis |

5.2 Signatories on the P&C Accounts

- The previous Executive members, Alischa Wunsch, Seema Karami and Catherine Tonkin, are to be removed as official signatories on all P&C accounts.
- Thuy Acacio and Wendy McMahon are to be added as new official signatories on all P&C accounts.
- Shee Yee Chin and Philippa de Morton are maintained as signatories on all P&C accounts.
- All relevant banking paperwork will be completed by Executive members involved and they will receive access information and equipment in the next few weeks.
- In accordance with the P&C constitution, all P&C Accounts have a requirement of two authorised signatories to sign.

5.3 Frog Pond Project Update

- Mrs Samsa has submitted a grant application to the City of Stirling for the proposed frog pond project.
- Bunnings is engaging with local schools to raise awareness of the importance of having frogs in our environment and providing a safe home for them. Bunnings has a program where they work with schools to build a frog pond. However, these frog ponds are usually on a smaller scale than what is planned for the frog pond at our school.
- Mrs Samsa has sought advice from Mandy and Mike Bamford about the frog pond design.
- Mrs Samsa and Mrs Fraser are working through the approvals for the frog pond project, with the main concerns related to water safety and stagnation of the water.
- There have been some discussions about the annual Quairading Camp which is planned for July 2021.
- The school is participating in the Containers for Change program and there are two bins in the undercover area and one in the ECU area. The school receives \$100 for each full bin, so families are encouraged to bring their eligible containers to school and be part of this wonderful fundraising effort, with the funds going towards the frog pond project.

5.4 Election Day Sausage Sizzle and Cake Stall Summary (Benita Di Giovanni)

- The whole cakes and gourmet sausages from Creative Meats were popular with customers.
- The sales of soft drinks and water were slow.
- Thanks to the Art Team who created an amazing banner for the Election Day Sausage Sizzle and Cake Stall. This sign can be used for future Election Day Sausage Sizzle and Cake Stalls. The sign has been stored by the Art Team.
- Thank you to those families who provided eskies to be used on the day and those who donated ice.
- Thanks to Bob for the loan of his barbeque, which was used as an extra barbeque for the sausage sizzle. There were two barbeques, one for cooking sausages, and one for cooking onions and gluten-free sausages.
- There were 600 sausages, 600 rolls and 40 kg of onions (chopped by members and ex-members of the DUCKs committee).
- Extra rolls were used by the Canteen to make cheesy rolls.
- It was suggested that there should be a schedule for year groups to donate cakes throughout the day so that cake donations are spread out.
- The 2021 Election Day Sausage Sizzle and Cake Stall Checklist has been prepared by Benita and is available for reference for future election day events.
- It was great that the community supported this event and we were able to raise \$2,402.
- Special thanks to Benita for coordinating this successful event.

6. CORRESPONDENCE IN/OUT

Incoming

- Bank statements.

Outgoing

- Letters re: Sausage Sizzle and Cake Stall at Churchlands Primary School for WA State Election 2021 (Woolworths – Floreat, Coles – Floreat, Creative Meats and The Herdsman)

7. PRESIDENT'S REPORT (Thuy Acacio)

- See attached President's Report.
- Highlights include:
 - Thanks to Benita Di Giovanni for organising the Election Day Sausage Sizzle and Cake Stall.

- Thanks to Matt Rainbow and Wendy McMahon for playing a major role in organising the inflatables and food vans for the 2021 P&C Welcome Picnic.

8. TREASURER'S REPORT (Hazel Chin)

- See attached report.
- Highlights include:
 - The cash balance in the P&C Main Account is \$58,485. Of this total, \$12,025 is for the netball fund and \$6,293 is for the DUCKs fund.
 - The receipts into the P&C Main Account were P&C Contributions (\$700), Welcome Picnic (\$1,253), Netball Registrations (\$7,011), Easter Raffle (\$947), Election Day Sausage Sizzle and Cake Stall (\$3,326) and P&C Memberships (\$4).
 - The main payments from the P&C Main Account were for Welcome Picnic Inflatables (\$1,245), Merchant Fees (\$40), Zoom Subscription and PO Box Renewal (\$457), Election Day Sausage Sizzle and Cake Stall (\$523), Bank Charge (\$4), Donation to the School for School Resources (\$22,800) and Teacher Thank You Coffee expenses (\$60).
 - The profit that we raised from recent fundraising activities were as follows:
 - Election Day Sausage Sizzle and Cake Stall: \$2,402
 - Year 2 Cake Stall: \$560
 - Easter Raffle: \$2,412
 - The cash balance in the Uniform Shop Account is \$32,978.

9. PRINCIPAL'S REPORT (Kim Fraser)

- See attached report.
- Highlights include:
 - Thanks to the P&C for the support that was provided in 2020. The teachers appreciated the extra funds provided by the P&C as they were able to buy additional resources.
 - Welcome to the new P&C position holders, including the new President, Thuy Acacio.
 - The School Board met on Monday 29 March to discuss plans for the year ahead, including reviewing policies such as the Churchlands BYOD iPad Program, Classroom Placement Policy and Communications Policy.
 - The school is aware of concerns that the crosswalk attendant on Pearson Street is sometimes absent. The crosswalk attendants are managed by the Traffic Warden State Management Unit of the Western Australian Police Force. The Chairperson of the School Board, Nick Payne, will be writing a letter to the newly elected member for Churchlands, Christine Tonkin MLA, about the Pearson Street children's crossing.
 - A focus group will be formed to develop a plan to extend the creative play areas for all children.

10. CANTEEN REPORT (Philippa de Morton)

- See attached report.
- Highlights include:
 - The current canteen account balance is \$59,789.
 - We have a new employee in the canteen, Julie Griffith, who started at the beginning of Term 1. Julie has settled into the role well and has filled in as the Canteen Manager when Anna has been away from work.
 - The canteen is no longer receiving JobKeeper as the payments to the canteen ceased in December 2020.
 - The prices in the canteen were increased at the start of Term 1 and there has not been any negative feedback as parents have realised that there has not been a price increase for a number of years.
 - The Harmony Day morning tea was a huge success. Thanks to all the volunteers who were available to help during the morning tea.

11. UNIFORM SHOP REPORT (Noriko Suizu)

- See attached report.
- Highlights include:
 - The uniform shop has been open since Week 2 of this term.
 - The Year 6 Leavers polos and jumpers have been ordered and are expected to be delivered in Week 9 or early next term. Thanks to the Nischal and other Year 6 parents who helped with choosing the correct sizes for students.
 - There have been a few occasions when the Square Reader has stopped working at the Uniform Shop. In these instances, invoices have been issued to parents so that they can pay online.
 - There may be a need to look at replacing the Square Reader every few years, as required. The cost for a basic Square Reader is \$59.
 - There are currently 10 volunteers on the Uniform Shop roster, which means that each volunteer has one shift per term.

12. FATHERING PROJECT REPORT

- A report was not presented at the meeting but is attached for your information.

13. GENERAL BUSINESS

13.1 Class Rep Nomination Process

- In the past, there has not been a formal process of nominating Class Reps. On some occasions, it has been difficult to fill the Class Rep position.
- As Class Reps are not Executive positions, we are reluctant to formalise the nomination process for these positions. Having a formal process for Class Rep nominations might also discourage people from volunteering to become Class Reps.
- As the Class Rep position could be a stepping stone to becoming an Executive member, we would like to encourage new people to put up their hand to be Class Reps.
- There has been a suggestion that there could be a note about nominating for Class Rep at the bottom of the Class Lists, which would mean that the call for Class Rep nominations is made available to all parents at the same time.
- Another option is to call for Class Rep nominations at the parent information nights held in Weeks 2 or 3 of Term 1.
- In the past, if two or more nominations were received for the Class Rep position, then the nominees would work out whether they would like to share the role or one nominee might choose to step aside.
- A guideline for the Class Rep nomination process should be developed, particularly in relation to the process when two or more nominations are received for the position.

13.2 Frequency of the Churchlands Chatter

- Currently, the Churchlands Chatter is sent out via Mailchimp on a fortnightly basis, on the alternative weeks to the school newsletter.
- Due to the high volume of school communications and the repetition of content through multiple channels, it was suggested that the Chatter should be distributed once a month at the start of the month. The Chatter would include a list of important dates for that month.

Resolution: That the Churchlands Primary School P&C Association Inc. will distribute the Churchlands Chatter on a monthly basis rather than fortnightly. Carried

13.3 Re-naming the Welcome Picnic

- The Executive received feedback that there was a perception that the Welcome Picnic was only for new families to the school.

- We would like to encourage all families to attend the picnic, including families of older students, so it was suggested that the name of the Welcome Picnic be changed to “Back to School Picnic”.

Resolution: That the Churchlands Primary School P&C Association Inc. changes the name of the annual P&C picnic to “Back to School Picnic”. Carried

13.4 Format/Structure of P&C Meetings

- The P&C's role is more than fundraising and P&C general meetings should allow for time to foster community interest in educational matters.
- It was suggested that the Executive reports be circulated with the agenda to allow parents to read them prior to the meeting. At future meetings, the reports will not be read out as it will be assumed that attendees have read them prior to the meeting. There will be an opportunity for attendees to raise any issues or seek clarification on information contained in the report.
- Condensing the Executive reports and updates will allow more time for parents to share information and views with the aim of creating a healthy school community.
- All parents are welcome and encouraged to come along to a P&C meeting. If parents are unable to attend the meeting, they are able to put their question in writing to the P&C to have their question addressed at the meeting.

Resolution: That the Churchlands Primary School P&C Association Inc. will condense the discussion on Executive reports at the general meetings by sending out reports with the agenda. Therefore, the reports will not be read out at the meeting. Carried

13.5 P&C Voluntary Contributions – follow up process

- To date, we have received approximately \$28,000 in P&C Contributions, which is around 55% of the possible amount that could be received.
- The P&C has a template for a reminder letter regarding payment of the P&C Contribution.
- The letter will be amended to include the fundraising goals for 2021 and it will be sent out to families that have not paid their P&C Contribution.

13.6 Easter Raffle Update

- Thanks to the Year 1 parents who have helped to organise this year's Easter Raffle.
- Approximately 100 Easter prize hampers have been put together and 2,412 raffle tickets have been sold.
- The Easter raffle prize draw will take place on Thursday afternoon.

13.7 ANZAC Wreaths

- The CPS ANZAC Assembly will be held on Friday 23 April.
- Benita will assist with sourcing the Oasis rings for the ANZAC wreaths.
- The school community will be asked to bring flowers and foliage on Friday morning (23 April).
- On the morning of the assembly, a few parents from each class will assemble a commemorative wreath for their class.

13.8 Lapathon – funding of lapathon raffle prizes – proposal to spend \$750

- The Lapathon will be held in Term 2 (Week 4).
- There will be four sessions for the lapathon (Kindy/Pre-primary, Year 1-2, Year 3-4 and Year 5-6).
- Students will be issued with a raffle ticket for every \$5 raised.
- There will be one major prize draw from all raffle tickets across the year groups, plus four separate prize draws for each of the year groups.
- It is hoped that the major prize will be a \$300 voucher for a bike shop. The P&C is currently speaking to a bike shop to seek sponsorship for the major prize.

- There is the option of approaching another bike shop owned by a friend of a P&C member if we do not receive sponsorship from the first bike shop.

Resolution: That the Churchlands Primary School P&C agrees to spend \$750 (\$150/group + \$150 towards the major prize) to purchase lapathon prizes. Carried

14. NEXT MEETING DATE: Tuesday 11 May 2021, 7:00pm, Library

MEETING CLOSED: 8:45pm

P &C President's Report

March 2021

As the new President for the P&C this year, I would like to acknowledge the incredible work of outgoing President Alischa Adam. I have only recently taken up this role and can already see the immense work she has done behind the scenes to lead the P&C last year, so I know I have big shoes to fill!

I would also like to send a huge thank you to Rochelle Swan for her tireless dedication to the committee and the school over so many years - she holds all the constitutional knowledge and know-how on the P&C, and we are so grateful for all the support. In saying that, both Wendy and I are new to the P&C Executive Committee so please bear with us as we find our way forward together.

The P&C has already held two big events to kick off the school year:

- The Election Day Fundraiser was the first school community event in more than 12 months and it was wonderful to see the school grounds bustling with activity again. The sausage sizzle and bake sale was a great success and was all sold out by early afternoon with a profit of \$2,400 - massive shout out to **Benita Di Giovanni** for taking the lead and doing all the hard work to pull it together – you are a gem! Thanks to all the bakers for the delicious cakes and cookies for sale; to the volunteers for cooking the sausages, cutting the onions, getting the ice, setting up the BBQ etc; to our sponsors Woolworths Floreat, Coles Floreat, Creative Meats, and Herdsman's Markets for their generous support; and to everyone who came along on the day, offered to help, bought something to eat, stopped for a chat, it was fantastic to see you all – thank you!!
- The rescheduled P&C Welcome School Picnic held later in the term worked a treat with the beautiful summer weather. There were inflatable slides, obstacle course, soccer and bouncy castle, a couple of ice cream and drink vans, and families with picnic blankets enjoying the afternoon sun on the school oval. There were 270 tickets sold, with more than a third purchased on the day. This number is a little down on previous years, however this event isn't a fundraiser as the intent is to give back to the community and an opportunity to welcome new families and returning families to the school. It was a combined P&C effort, led by **Matt Rainbow** who had to scramble to re-book the inflatables when the lockdown was announced, and **Wendy McMahon** who has hit the ground running as Vice-President booking the Boost Juice and ice-cream van to give everyone some cool relief from the heat – thanks to everyone on the P&C Committee for always stepping up and doing an amazing job for the school community!

Cake stalls are back in the calendar, the ever-popular Easter raffle is around the corner, and the ANZAC wreath-making is at the start of next term – so there's plenty going on around the school.

Most of the Executive positions have now been filled on the P&C, however we are still seeking a Secretary – if you know anyone who is interested please encourage them to nominate. We need to have this role filled by early next term to ensure the canteen and uniform shop can continue to operate.

Thuy Acacio

Canteen Report 30th March 2021

Current Canteen Account Balance 22nd March 2021 is \$59,789.88

Employees

Our new employee, Julie Griffith, started at the beginning of the Term and has settled in well. She is experienced and has filled in for Anna when she has been off sick. I think she will be a valuable member of the Canteen team. Her probationary period will be completed 25th April.

Job Keeper stopped for the canteen at the end of December so no government assistance has been received this year.

Prices

Prices were increased in the canteen at the start of this term. I have not heard of anyone taking issue with this increase. The support for the canteen has remained strong with orders at normal levels. We have missed out on one week of income with the Week 1 shutdown but luckily we are in a position to cope with this.

Harmony Week Morning Tea

Harmony week morning tea was a huge success. Anna and the canteen team put on a fantastic spread. We had 6 people serving (normally only 2) and still had large lines for the whole of recess.

Finances

The canteen financial report for January and February is attached.

| January | Monthly Summary | February | Monthly Summary |
|--------------------|-----------------------------|--------------------|-----------------------------|
| Total Deposits | 5850.00 | Total Deposits | 4733.48 |
| Totals Withdrawals | 7406.50 | Totals Withdrawals | 3148.59 |
| | | | |
| Nett movement | -1556.50 | Nett movement | 1584.89 |
| | | | |
| Deposits | | Deposits | |
| | Daily Takings 0.00 | | Daily Takings 1288.50 |
| | QuickCliq 0.00 | | QuickCliq 3444.98 |
| | Gov Stimulus 5850.00 | | |
| Withdrawals | | Withdrawals | |
| | Wages, PAYG & Super 6326.48 | | Wages, PAYG & Super 2535.84 |
| | Petty cash 325.03 | | Petty cash 582.55 |
| | Insurance 0.00 | | Insurance 0.00 |
| | Other 195.29 | | Other 0.20 |
| | Suppliers 559.70 | | Suppliers 30.00 |

Ducks Report

| | |
|---------------|---|
| Last Meeting: | Monday, 8 March 2021 |
| Attendees: | Matt Rainbow, Brent Hedley, Hamish Buddle, Daniel Romano, Lex Brickland, Luke Vanson |

Bike Ride – Sunday 28 March 2021

A cracking day and another successful ride event for kids and dads.

I counted at approx. 70 kids at the end of the ride, accompanied by a strong representation of dads / father figures. Very decent numbers given we went up against two WA football teams in action.

No accidents to report and 87 ice creams handed out - we couldn't ask for a better outcome.

Thanks to all of you for your respective roles in the lead up to and during the event.

| | |
|---|-----------------------|
| Next Meeting: | Mon 19 April @ 7.30pm |
| Agenda items <ul style="list-style-type: none">- Payment of The Fathering Project yearly membership- Creation of a yearly DUCKs event schedule- Next event planning | |

Churchlands Primary School P&C

Treasurer's Report – 22nd March 2021

Cash Balance

| | 1 st March 2021 | 22nd March 2021 | Movement |
|----------------------|----------------------------|-----------------|--------------|
| P&C Main Account | \$72,060.67 | \$58,485.36 | -\$13,575.31 |
| Uniform Shop Account | \$22,772.54 | \$32,978.43 | \$10,205.89 |
| Cash Balance | \$94,833.21 | \$91,463.79 | -\$3,369.42 |

Receipts

Receipts from to 1st March to 22nd of March 2021 comprised of -

| Main Account | |
|------------------------|------------|
| P&C Contribution | \$700.00 |
| Welcome Picnic | \$1,253.35 |
| Netball Registration | \$7,011.56 |
| Easter Raffle | \$947.00 |
| Cake Stalls - Election | \$3,326.39 |
| Membership Fee | \$4.00 |

| Uniform Shop Account | |
|--------------------------------|-------------|
| Uniform Sales – Online canteen | \$10,009.01 |
| Uniform Sales – Square Reader | \$1,185.89 |
| Uniform Sales - Cash | \$180.00 |

Payments

Payments from 1st March to 22nd March 2021 comprised of –

| Main Account | |
|--|------------|
| Monsterball Final Payment- Welcome Picnic | \$1,245.00 |
| Merchant Fee | \$40.04 |
| Zoom Subscription & PO Box Renewal Fee | \$457.39 |
| Cake Stall Expenses | \$523.70 |
| Bank Charge- Deposit Book | \$4.50 |
| 2021 School Resources | \$22,800 |
| Coffee Fundraising Expenses | \$60.00 |

| Uniform Shop Account | |
|----------------------|-------------|
| Uniform Stock | \$ 1,169.01 |

Netball Funds

| | |
|---|-------------|
| Funds available @ 22 nd March 2021 | \$12,025.12 |
|---|-------------|

DUCKS Funds

| | |
|---|------------|
| Funds available @ 22 nd March 2021 | \$6,293.57 |
|---|------------|

Election Cake Stalls:

\$2108.15 (Cash)

\$818.24 (SquarePay) =\$2,926.39

Minus -Expenses \$523.70

\$2,402.69

Welcome Picnic:

Sold 272 tickets out (175 tickets in QKR and 97 tickets on that day)

P&C Main Account \$58,485.36

Minus: DUCKS \$6,293.57

Minus: Netballs \$12,217.17

\$39,974.62

Churchlands P&C Actuals 2021

Date: 22/3/2021

[illegible]

Churchlands P&C Actuals 2021

Date: 22/3/2021

[illegible][illegible]

Churchlands P&C Uniform Shop Actuals 2021

Date: 22/03/2021

[illegible][illegible][illegible]

Uniform Shop Report
Tuesday 30 April 2021

Accounts - Please refer to Treasurer's Report.

We have had the Uniform Shop open for parents from Week 2 of Term 1.

Year 6 Leavers polo and jumpers were ordered and are expected to be delivered either at the end of Week 9 or Week 1 of Term 2. Thank you to the co-ordinator, Nischal and other Year 6 parents who helped in sizing up students. Thank you to all Year 6 parents for placing orders in time.

Slight ongoing issue with the Square Reader. Reader has stopped working while the shop is open a few times. When that happens, we have been issuing invoices for the items purchased for parents to pay online. Thank you for all parents who have made prompt payments. I will investigate if Officeworks can replace the Square Reader for us.

Continuing thank you to all Uniform Shop volunteers for helping out on Tuesday mornings.

Kind regards,

Noriko Suizu
churchlandsuniform@gmail.com