

**CHURCHLANDS PRIMARY SCHOOL
PARENTS AND CITIZENS' ASSOCIATION INC.
MINUTES OF A GENERAL MEETING
Tuesday 10 August 2021, 7:00pm, Library**

ATTENDANCE

- Attendance record on file.

1. WELCOME – PRESIDENT (Thuy Acacio)

2. APOLOGIES

- Jemma Weidinger
- Kate Willis

3. CONFIRMATION OF THE MINUTES FROM PREVIOUS GENERAL MEETING

Resolution: That the minutes of the General Meeting of Churchlands Primary School P&C Association held on 22 June 2021 at 7:00pm be taken as a true and accurate record. Carried

4. CALL FOR OTHER BUSINESS FOR TONIGHT'S MEETING

- Year 4 social business
- Woolworths Junior Landcare awards

5. BUSINESS ARISING FROM THE PREVIOUS MEETINGS

5.1 P&C aims (Thuy Acacio)

The new aims of the P&C have been aligned with the P&C Constitution and read aloud to the attendees. P&C meeting attendees were happy with the changes. They will be uploaded to the school website under the P&C.

5.2 Frog Pond Project Update (Kim Fraser)

Due to the consistent rain, Mandy has been unable to carry out any work and no progress has been made.

5.3 Wish list update (Kim Fraser)

The school is continuing to obtain quotes. A number of places contacted have a 6 month backlog and charge to come give a quote. The design is aimed for years 4-6 with climbing and balancing objects.

5.4 P&C Voluntary Contribution - update

Another \$200 has been collected from parents for voluntary contributions. A hard copy letter will go out to families as one last reminder.

6. CORRESPONDENCE IN/OUT (Diane Calligaro)

Incoming

- Bank statements

7. PRESIDENT'S REPORT (Thuy Acacio)

- See attached President's Report.
- Highlights include:
 - Mango fundraiser booked in and orders close end of September

8. TREASURER'S REPORT (Hazel Chin)

- See attached report.
- Highlights include:
 - In good news, the latest cake stall made \$947. This has been the highest amount made this year at a cake stall.

9. PRINCIPAL'S REPORT (Kim Fraser)

- See attached report.
- Highlights include:
 - Design of a functional carpark is needed. Proposal is with the Finance Department at Dept of Education.
 - To alleviate traffic issues around Churchlands, comments from the public are welcomed on the council's website. Enter search in Google "Stirling Churchlands Green – traffic management"

10. CANTEEN REPORT (Philippa de Morton)

- See attached report.
- Highlights include:
 - Bigger responses for volunteers went out the community, as Anna will be taking a few weeks off.
 - There will not be a special menu for the athletics' carnival as previously stated. It will be too difficult to manage with Anna away.
 - The canteen will be employing fourth casual employee

11. UNIFORM SHOP REPORT (Noriko Suizu)

- See attached report.
 - Uniform prices won't go up next year, except for Kindy t-shirts at a \$2 increase. Although prices will go up following year

12. FATHERING PROJECT REPORT (Brent Hedley)

- See attached report.
- Highlights include:
 - Bunnings sausage sizzle, from 8am-4pm, Saturday 4 September
 - Sept 29th Wednesday, Constable care program. This will have a limit of 40 participants from K- Year 3, 10am – 1:30pm
 - Camp out scheduled for 13/14th November

13. NETBALL REPORT (Jessica Vanson)

- See attached report
 - 2 weeks left in the netball season. There will be an end of season celebration with pizza on Sunday 29th from 3:30 – 5:30.

14. GENERAL BUSINESS

14.1 Events update

- See 14.5 Year 4 Parent Social.

14.2 Lapathon

- P&C has enough volunteers for on the day setup. Wrist bands have been given to teachers 10/08. Sports captains, Mr Marshall and the P&C are helping with setup.

- Bike voucher - TBE was bought out by Trek. Trek will honour their normal pledge. Michael Hallam Real Estate donated \$300 and free coffee will be provided on the day. Top 3 fundraisers will receive a \$100 gift card.

Resolution: That the Churchlands Primary School P&C Association Inc. will spend \$44.90 on purchase of 10 additional licenses for Lap counting app. Carried.

14.3 School requested sausage sizzle for Learning Journey

- On Sept 7th, during the Learning Journey from 5-6:30pm, it was suggested a sausage sizzle would be welcomed by the parents attending. The P&C decided it was logistically difficult to manage whilst attending the Learning Journey. An idea was to possibly outsource to Rotary/Lions as a fundraiser for their organisation. Brent to take offline and propose with relevant organisations.

14.4 Year 3 families to assist with book fair

- As the Year 3 families didn't have a dedicated event this year it was proposed to target this year group for assisting with book fair. Sylvia will liaise with the Year 3 class reps, then open up to Year 3 families to volunteer, since they have not had any dedicated event.

14.5 Year 4 Parent Social

- The planning is underway for the Parent Social Quiz Night on 23rd October. Venues are being discussed - Leederville Hall or at school. The theme will be "upcycle glam". Tickets will be selling as tables.

14.6 National Landcare awards 2021

- Sheree Samsa entered the school in the Woolworths Junior Landcare Awards. The CPS environmental team received an honourable mention and the state Natural Resources Management program was very impressed and interested in a possible collaboration in the future.

15. NEXT MEETING DATE: Tuesday 14th September 2021, 7:00pm, Library

MEETING CLOSED: 8:15pm

P & C President's Report - August 2021

The P&C are kicking off the second half of this year with some exciting school events and activities in the coming weeks – make sure you get involved to show your support!

P&C purpose

Further to feedback at the last meeting, the wording for the P&C purpose has been reviewed and slightly tweaked to align with the Constitution. Please see updated wording below for discussion at the next meeting.

The Churchlands Primary School P&C aims to promote the interests of the school by:

- *strengthening **community connections** and **belonging** through events and special projects*
- *supporting **community interest** in educational matters*
- ***contributing funds** to resources and experiences which benefit students*

Upon final agreement of the wording, this will be shared on the P&C page of the school website, which is long overdue for a refresh.

P&C events

The Executive Team has continued to review P&C events as an ongoing challenge to ensure the schedule of activities are delivering value to the students and school community. Below are the voting outcomes from the last meeting:

- The mango fundraiser will be retained as many families look forward to it at the end of the school year
- It was unanimously voted to decline the stall at the Wembley Downs Fair for this year based on the high volunteering effort and low outcomes in previous years
- The parent social event would be retained for Term 4 this year, the initial thinking was to move this into Term 1 next year, however there are some families leaving the school at the end of this year who would miss out. The Year 4 cohort will be running this event and are already looking at venues and dates, so watch this space!

The next few weeks will see some popular events taking place around the school, with the Scholastic Book Fair and Book Week dress up from 2 – 6 August, followed by the Lapathon on Friday 13 August where there may be a surprise planned for students on the day. The DUCKS are holding a Bunnings sausage sizzle on 2 September, and the cake stalls run by the pre-primary group and netball teams for this term.

WACSSO Annual Conference

The WACSSO Annual Conference is coming up later this month and will be celebrating 100 years. This conference is an opportunity to raise education issues for the State Council to take action or propose changes. I'm looking forward to meeting other P&C representatives from across the State and learning from the successes and challenges in their school community.

I'll be taking plenty of notes to share with the Executive Team to help with forward planning.

Thuy Acacio

Canteen Report 10th August 2021

Current Canteen Account Balance 3rd AUGUST 2021 is \$58,904

Volunteers

We have had some challenges in the last couple of weeks with our canteen staff needing time off, requiring additional support from our volunteers.

Winter Menu

Unfortunately, there has been a delay in the repair of the stove top meaning that we cannot prepare soup which has been very popular. It has also made it more difficult to prepare all the home-made foods. It should be repaired in the next week so that we can return to our normal menu.

Athletics Carnival Special

The canteen normally puts on a special menu for the athletics carnival. As the Senior Athletics Carnival is scheduled for a Wednesday (and Junior Carnival is on a non-canteen day) of Week 6 we will look at putting on a special for Wednesday 25th August.

Finances

The canteen financial report for June and July is attached.

| June | Monthly Summary | |
|--------------------|---------------------|----------|
| Total Deposits | | 10959.33 |
| Totals Withdrawals | | 12706.37 |
| | | |
| Nett movement | | -1747.04 |
| | | |
| Deposits | | |
| | Daily Takings | 1974.50 |
| | QuickCliq | 8984.83 |
| | Gov Stimulus | 0.00 |
| Withdrawals | | |
| | Wages, PAYG & Super | 4758.09 |
| | Petty cash | 1181.46 |
| | Insurance | 1450.00 |
| | Other | 135.00 |
| | Suppliers | 5181.82 |

Ducks Report

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|---------------|---|
| Last Meeting: | Monday, 7 June 2021 |
| Attendees: | Matt Rainbow, Brent Hedley, Luke Vanson |
| Apologies | Hamish Buddle, Daniel Romano, Lex Brickland |

Discussion:

***Have not met since last P&C meeting**

- N/A

| | |
|---------------|--|
| Next Meeting: | Mon 9th August 2021 |
| Agenda items | <ul style="list-style-type: none">• Debrief: Claremont Therapeutic Riding Centre volunteering event• Bunning sausage sizzle fundraiser• Constable Care bicycle safety course |

Netball report – August 2021

- Winter season ending soon. Churchlands PS Netball Club wind up and trophy presentation set for Sunday 29th August at school.
- Spring netball season details to be confirmed but this is organised by teams and not through the club. Generally a parent takes on organising a team and liaising with Perth Netball Association. The club will allow use of the team shirts and require them to be returned at the conclusion of the spring season.
- Netball cake stall set for 17th September.

PRINCIPAL'S REPORT P & C MEETING 10 August 2021

We have had a great return to school with another jammed packed term. It is always wonderful to see the children so involved in all the planned events. It is going to be a wonderfully exciting term 1!

Some things to come.....Book Week, School Photos, Athletics Carnival, Science Week, Bebrus Week, Learning Journey night, Bee incursion, Interschool Carnival, Musical!

Great news with the reduction to COVID-19 restrictions! We warmly welcome our community to attend school events and appreciate your ongoing support with the current Phase 5 Health and Hygiene practices in place;

- adults maintain 1.5 metres distance from other adults, where possible;
- staff, students and parents must stay home when sick;
- avoiding unnecessary physical contact and physical greetings (e.g. handshakes, hugs etc.);
- covering mouth and nose when coughing and sneezing

Huge thank you to Ms Samsa, parents and environmental officers who participated in the Quairading Tree Planting event last weekend. This is such a wonderful event to be part of and way to support other communities.

We are still in the process of developing the **creative oval play spaces**. Due to holidays and businesses being super busy we are a bit behind in getting to the full planning stage. The **Frog pond** has been delayed due to the weather. The good news is the plants have arrived from SERCUL so we are all ready to go.

Congratulations to all the parents who have been frantically cooking for the cake stalls! These are so successful! You do such a wonderful job at keeping the children well supplied with lots of goodies!

Summary of key items discussed in **School Board Meeting 1.8.21**:

1. Car park – update. A meeting with Department of Finance and Engineers will be this week to discuss progress.
2. Parent Survey 2021
3. School Board Communications plan and strategy - this has been ratified by the Board and will added to the webpage.
4. New board member nominations – There will be one position being advertised to begin in Term 4. Please look out for this in the next newsletter.
5. Review of the 'Reporting to Parents' policy. This will be added to the webpage once approved by staff.
6. P&C report.

Churchlands Primary School P&C

Treasurer's Report – 1st August 2021

Cash Balance

| | 1 st July 2021 | 1 st August 2021 | Movement |
|----------------------|---------------------------|-----------------------------|----------------|
| P&C Main Account | \$41,623.44 | \$40,931.19 | -\$ (692.25) |
| Uniform Shop Account | \$24,717.01 | \$23,691.24 | -\$ (1,025.77) |
| Cash Balance | \$66,340.45 | \$64,622.43 | -\$ (1,718.02) |

Receipts

Receipts from to 1st of July to 1st of August 2021 comprised of -

| Main Account | |
|--------------------------------|----------|
| P&C Contribution | \$200.00 |
| Lapathon | \$210.00 |
| Hallam's Donation for Lapathon | \$300.00 |

| Uniform Shop Account | |
|--------------------------------|------------|
| Uniform Sales – Online canteen | \$453.19 |
| Uniform Sales – Square Reader | \$2,141.05 |
| Uniform Sales - Cash | \$ - |

Payments

Payments from 1st of July to 1st August 2021 comprised of –

| Main Account | |
|-----------------|----------|
| Merchant Fee | \$35.20 |
| Lapathon Prizes | \$149.30 |

| Uniform Shop Account | |
|----------------------|-------------|
| Uniform Stock | \$ 3,620.01 |

Netball Funds

| | |
|---|------------|
| Funds available @ 1 st August 2021 | \$4,719.78 |
|---|------------|

DUCKS Funds

| | |
|---|------------|
| Funds available @ 1 st August 2021 | \$4,993.97 |
|---|------------|

Uniform Shop Report

Tuesday 3 August

Our shop is open every Tuesday mornings during term from 8:15 - 9. Online orders are open any time and delivered to your child's classroom on Tuesday mornings.

Please look after your uniforms

Please check your child's hats and jumpers that s/he hasn't taken the classmate's one by accident. Please make sure you look after your valuable uniforms by writing your child's name

Please return: Churchlands PS - Borrow & Reuse Boomerang Bags

These handmade reusable bags are donated by local volunteer sewers & designed to be reused at the Uniform Shop. There should be 200+ in circulation yet we only have a handful at the Uniform Shop. If it's sitting in your linen cupboard forgotten, please return to the Uniform Shop in the box outside the shop side door.

Secondhand Uniforms - lots available

There are plenty of second hand items for sale for \$5. Please feel free to browse on Tuesday morning shop days.

Volunteers - still needed

We are still looking for more volunteers to add to our rosters as our more regular volunteers are returning to work.
Please contact me if you'd like to help out on any term Tuesday mornings 8:15-9.