

**CHURCHLANDS PRIMARY SCHOOL
PARENTS AND CITIZENS' ASSOCIATION INC.
MINUTES OF A GENERAL MEETING
Tuesday 19 September 2023, 7:00pm, Staff Room**

ATTENDANCE

- Attendance record on file.

1. WELCOME – President (Jess Vanson)

2. APOLOGIES

- None

3. CONFIRMATION OF THE MINUTES FROM PREVIOUS GENERAL MEETING

Resolution: That the minutes of the General Meeting of Churchlands Primary School P&C Association held on 8 August 2023 at 7:00pm be taken as a true and accurate record. Carried

4. CALL FOR OTHER BUSINESS FOR TONIGHT'S MEETING

- Lapathon – Colour Run
- Free fruit Friday for students

5. BUSINESS ARISING FROM THE PREVIOUS MEETINGS

- Elections (Vacant Positions). There has been no interest from the community in filling these two positions.
 - Executive Member: Communications Officer
 - Other Positions: Canteen Coordinator

6. CORRESPONDENCE IN/OUT (Diane Calligaro)

Incoming/Outgoing

- None

7. PRESIDENT'S REPORT (Jess Vanson)

- See attached report.

8. TREASURER'S REPORT (Aaliyah Ivanescu)

- See attached report.
 - 1st October Bankwest will officially close the bank accounts. All vendors have been migrated to Commonwealth Bank, except the Entertainment Book. We are still looking for a contact.

9. PRINCIPAL'S REPORT (Kim Fraser)

- See attached report.

10. CANTEEN REPORT (Angela Huang)

- See attached report.

11. FATHERING PROJECT REPORT (Lex Brickland)

- See attached report.
 - So far there are around 80 signed up for the campout.

12. GENERAL BUSINESS

12.1 Storage section for P&C / DUCKs

- The DUCKs do not have a community project scheduled and proposed to do a big spring cleanout for P&C storage room. They will also explore a space for a P&C shed if needed.

12.2 Digital Safety course

- At the annual WACSSO conference eSafeKids presented and Thuy/Jess thought it would be beneficial to have them present at the school. They have dates available in November. eSafeKids can present in undercover area and can work to a timeframe of 1.5 hours. The sessions are mainly for educating parents. Luke does a similar thing for students but good if kids can hear from someone else.

12.3 Review feedback from 2023 P&C Survey

- Majority of survey was positive. Ideas for inclusion during next year included:
 - Fundraising - Movie night end of year; Shorty Shorts/movie at school; dress up day for charity
 - Art auction with wine and cheese night for parents at the start of the year. Possibly a winery to come in and host.
- Volunteering questions - a lot of responses were they do not enough time
 - At the WACSSO conference, most schools have same issue around volunteering and they have evidence if people are personally asked they are more likely to volunteer over a mass call-out.
- Idea for a roster at Canteen, assign year groups different weeks to fill up with parents from that year group
- Jess will introduce the P&C for new parents from Kindy and how to get involved.

12.4 Next meeting is on Halloween – conflict for members who might be trick or treating with kids. Rescheduled both meeting as the second meeting conflicted with Christmas Concert. 1st meeting of term – Monday 30th October and 2nd meeting of term Tuesday 28th November

12.5 Free fruit for Friday – Woolies/Herdsman might be willing to provide the fruit. Idea floated for providing after running club. The DUCKs will take this on and investigate this for either weekly or fortnightly.

12.6 Lapathon

- Everyone is happy for the Lapathon to be a colour run. Jess has a company which will provide the colour, etc. The approval for funds will be at next meeting unless they require a deposit ahead of time.

14. NEXT MEETING DATE: 1st meeting of term - Monday 30th October
2nd meeting of term - Tuesday 28th November

MEETING CLOSED: 8:10 pm