

MINUTES

Churchlands Primary School Board meeting at 6.30 pm on Monday 14.2.22 Via Webex.

1.0 Welcome and Apologies		ACTIONS
1.1 Chair	Open and welcome	
1.2 Chair	Apologies No apologies, Louise joins us as parent observer	
1.3 Chair	Confirmation of agenda Confirmation of previous minutes	Minutes from previous meeting approved and confirmed
2.0 Disclosure of Interest (Real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda)		
2.1 Chair	N/A	
3.0 Business Arising from previous minutes		
Chair	N/A	
4.0 Finance		
4.1 Kim 10 mins	Financial Overview Final Budget not complete yet – to be finalised after Census 16/02/2022. Kim noted COVID impact due to families unable to return, private schools. Down 1 class at this stage.	
5.0 Review of SB Documents		
Kim 10 mins	<ul style="list-style-type: none"> TOR – No objections raised by board Members Terms – Discussion of planning for members expiring in March/August. Nick to stay on as chair until end of 2022. Another member to nominate before the end of the year – to be discussed at next meeting. SB Portfolios – review required – allocate new members to areas – Business plan due next year. New members to review and decide which portfolio/s they would like to be in. Holden continues to support the Digital Education portfolio Tasks for the year – Discussion of timeline for 2022 of items to be reviewed/endorsed by the board. Mobile Phone policy and BYOD to be reviewed next meeting. Lucy to give positive behaviours overview next meeting. Policy Guidelines 	<p>Succession plan for Nick to be discussed at next meeting</p> <p>New board members to review SB portfolios prior to next meeting</p> <p>Lucy to give overview of positive behaviours program at next meeting</p> <p>Mobile Phone and BYOD policies to be reviewed next meeting</p>
6.0 School Focus/ Direction/Leadership		
	<ul style="list-style-type: none"> Awards/celebrations – CPS recognised by Director General of DoE for Academic Excellence – Sent out via Skoolbag (newsletter 04/02/2022) 	
7.0 Updates		
Kim 20 min	<ul style="list-style-type: none"> COVID – All staff working on COVID preparation. Children can return to school if they test negative. Expected absences from students/teachers due to isolation requirements. Online/F2F blended learning to mitigate COVID impact. Pre-primary/Early learning to get packages. 	Board to advise of anyone interested in crosswalk attendant position

	<p>Acknowledged that parents may be under pressure with WFH arrangements and difficulties may arise with home schooling. CHO responsible for deciding if school/classes close. All parents to be on Skoolbag/Seesaw for updates. 700 parents currently on Skoolbag, almost all parents on Seesaw. Close contact guidelines sent to parents 14/02/22. Central/District offices to provide relief staff if required and CPS has separate relief list.</p> <ul style="list-style-type: none"> • Cross Walk attendants – Crosswalk attendant off for a week, staff unable to fill in as they are not insured. Issue brought up with the police by Kim. Attendant required for Pearson crossing. Board to advise anyone interested in position. • Land/parking – Stirling Council – will not allow entry/exit off Cromarty but happy to give land to the department. Department/Main Roads to continue to request entry/exit off Cromarty. Christine Tonkin has been advocating for CPS on this matter. Alumni Tce to be permanently closed off meaning traffic will be redirected down Cromarty. • Building works – Creative Nature Play Space – Scheduled for March, Waiting on builder to get back to CPS. Marie organised re-tiling of boys/girls bathroom – expected to take 2 weeks over the holidays. 	
8.0	Guidelines to be reviewed	
Kim 15	<ul style="list-style-type: none"> • BYOD – Reviewed by board, no objections. Information to be provided to support parents around security locks and safe/healthy device use. 	
9.0	P & C Rep	
Thuy	<ul style="list-style-type: none"> • Overview of P & C current focus – working towards AGM next Tuesday, all roles up for nomination. Email sent out today for expressions of interest for P&C roles including class reps. Luke to send out EOIs via Skoolbag. P&C to advise guidelines around use of Whatsapp groups 	<p>Luke to send out EOIs for P&C roles via Skoolbag</p> <p>P&C to advise incoming members of guidelines around use of Whatsapp</p>
10.0	General Business	
	<ul style="list-style-type: none"> • N/A 	

Next meeting:

Chair signed:

Date: 13/06/22

Meeting Closed:

Principal signed:

Date: 13/6/22