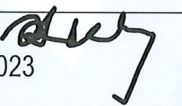



Minutes		
Churchlands Primary School Board meeting at 6.30 pm on Monday 20.3.23		
1.0	Welcome and Apologies	ACTIONS
1.1 Chair	Open and welcome	
1.2 Chair	Apologies	No Apologies
1.3 Chair	Confirmation of agenda Confirmation of previous minutes	Minutes from previous meeting approved and confirmed (CY)
2.0	Disclosure of Interest (Real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda)	
2.1 Chair		None advised
3.0	Business Arising from previous minutes	
Chair	<ul style="list-style-type: none"> Conflict of Interest presentations Leadership institute can come out and present (~2hrs) – Last presentation January 2021. Open to other schools. Kim to organise session and open up to other schools in the district. Confirmation of details of new after-school provider, TheirCare, including financial agreement. Wet Weather Policy (See 5.0) 	
4.0	Finance	
4.1 Kim 10 mins	Financial Overview The One line budget will be completed by the 28 th – they wait for Census to be completed on the 14.2.23 before that can finalise OLB	Kim will present at next meeting.
5.0	Policy/Guidelines review	
Kim 5 mins	<ul style="list-style-type: none"> Review of Extreme Weather Guided on Swanbourne BOM observation – Enacted at school discretion. Clear focus on the safety of the children. 	Actions suggested: 1. Add Kindy/Pre-primary to supervision chart 2. Requirement to list teachers names to be reviewed 3. More detail around different situations: If this happens, then this action is taken. (High wind, lightning etc)
6.0	Student Services	
Jo/Kim 10 mins	<ul style="list-style-type: none"> Overview of the process Raised management of students with special needs: educational or medical. <p>Complex process – diverse range of medical, mental health and behaviour situations that require individual and at times specific approaches – not one size fits all. Very much guided by parents/documentation– CPS works with parents to develop management plans informed by relevant specialist advice (documentation provided by parent/guardian). Relevant</p>	Suggested action: Documented guidelines for injury management and management of students with special educational or medical needs. Documented outline of processes to follow when planning and applying student services, including medical emergency procedures, and developing

	<p>Teachers/EAs trained in management of requirements. Student records to be kept updated if child's requirements change. Jo holds regular case conferences with parents to determine ongoing needs. Interim management plans implemented by CPS if management plan not provided by guardian.</p> <p>A collaborative approach with parents, school and external agencies is paramount to ensure the best possible outcomes for the child.</p>	<p>support plans for students with special needs.</p> <p>Student services team will review.</p>
7.0	Cross Walk – Cromarty and Pearson	
15 MINS	<ul style="list-style-type: none"> Letter to local MLA – Christine Tonkin 	<p>Jane to write to Christine Tonkin requesting flashing lights on Pearson and Cromarty in absence of traffic warden.</p> <p>Council responses to be published in CPS newsletter to keep parents informed of action taken to manage crosswalk.</p> <p>CPS to explore leaflet drop to find new traffic ward. Ask community to support the drop.</p>
8.0	P & C Rep	
Thuy? 10 mins	<ul style="list-style-type: none"> Overview of P & C current focus Not covered at this meeting 	N/A
10.0	General Business	
	Chat GPT – Banned by Department of Education	

Next meeting:

Chair signed: 
Date : 21.6.2023

Meeting Closed:


Principal signed: _____
Date: 21/6/23