

<b>Board Community Meeting Minutes</b>		
<i>Churchlands Primary School Board meeting at 6.30 Monday 23.10.2023 held in the Library at Churchlands Primary School</i>		
1.0	<b>Welcome and Apologies</b>	ACTIONS
1.1 Chair	Open and welcome Welcome Community members for attending.	
1.2 Chair	Apologies: Lucy and Andree Austin	
1.3 Chair	Confirmation of agenda Confirmation of previous minutes	Minutes from previous meeting approved & confirmed
2.0		
<b>Disclosure of Interest</b> (Real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda)		
Chair	No conflicts disclosed	
3.0		
<b>Business Arising from previous minutes</b>		
	<p>Board member raised the issue regarding a letter from P&amp;C asking for help and what the Board responsibilities are. The Board has limited oversight of the P&amp;C and are volunteers as well. Kim works closely with the P&amp;C and is aware of the ongoing challenges and need to fill a couple of key positions.</p> <p>Kim has previously communicated and sought volunteers through Newsletter.</p> <p>Kim will draft a proposal for joint letter calling for parent/ community help signed by board, P&amp;C and principal to be sent to the community outside the Newsletter explaining the impact of not having a P&amp;C and follow on effects to the school i.e. no canteen, no uniform shop, no fund raising which will negatively impact the school community.</p> <ul style="list-style-type: none"> <li>• <b>Board Portfolios</b> <ul style="list-style-type: none"> <li>○ Portfolio positions finalised with parent members assigned respective responsibilities</li> </ul> </li> <li>• <b>Board Communications Plan</b> <ul style="list-style-type: none"> <li>○ Kieran &amp; Michael have taken responsibility to review the Comms plan which was developed pre-COVID</li> </ul> </li> <li>• <b>New Board Chair for 2024</b> <ul style="list-style-type: none"> <li>○ New dual CPS board chairs confirmed for 2024: Luke Vanson and Bailey Love</li> </ul> </li> </ul> <p>The Board thanks Jane Hedley, CPS Board Chair for 2023 and wishes her all the best with her future plans.</p>	Kim to draft letter
4.0		
<b>Finance</b>		
Kim	<ul style="list-style-type: none"> <li>• Current budget presented, in line with expectations.</li> <li>• Kim explained some line items to new Board members.</li> </ul>	

<b>5.0</b>	<b>Public School review</b>	
<b>10 mins</b>	<ul style="list-style-type: none"> <li>• Kim advised that the Public-School review will take place in Term 2, 2004 across 6 domains</li> <li>• Kim has commenced evidence collection to load onto the online portal.</li> <li>• Kim requested board members to assist with compiling evidence based on Board portfolio nominations</li> </ul>	
<b>Open Community Meeting</b>		
<b>6.0</b>	<b>Welcome parents/community/Open the meeting</b>	
<b>Chair Jane 10 mins</b>	<ul style="list-style-type: none"> <li>• Board Chair's report 2023 was presented to the Board &amp; Community</li> <li>• Several members raised a near miss incident involving a car and Tracy, our crossing supervisor on Friday 20/10/2023. A car sped past a school crossing which was already closed for students to cross. Unfortunately, no registration details could be obtained. Several subsequent reports regarding this incident were made to CPS. As a community we need to show support to Tracey as we cannot afford to lose our traffic supervisor</li> </ul>	<p>Kim to speak with Tracey.</p> <p>Kim to investigate the possibility of getting a bodycam.</p>
	<b>Data presentation to Community</b>	
<b>Luke 10 Mins</b>	<ul style="list-style-type: none"> <li>• Luke Johnson presented the NAPLAN data in condensed format to the community.</li> <li>• CPS performance is in line with expectations and above like schools</li> <li>• New NAPLAN reporting can be compared to previous NAPLAN reports however the school has internal data which is more comparable to assist with progress monitoring.</li> </ul>	
<b>7.0</b>	<b>Curriculum Focus and direction 2023 and beyond</b>	
<b>Kim 10 Mins</b>	<ul style="list-style-type: none"> <li>• School improvement plan</li> <li>• Business plan development <ul style="list-style-type: none"> <li>○ PBS Focus</li> <li>○ Aboriginal Culture framework</li> <li>○ RAP development</li> <li>○ PEAC focus</li> </ul> </li> <li>• Curriculum Leadership team</li> </ul>	
<b>8.0</b>	<b>P &amp; C Rep</b>	
<b>Jess Vanson 10 mins</b>	<ul style="list-style-type: none"> <li>• An emergency executive meeting was held on Monday 16<sup>th</sup> of October to discuss expenditure on <ol style="list-style-type: none"> <li>a) Cyber Safety &amp; Digital Wellness workshop for parents via provider eSafeKids</li> <li>b) Purchase of colour power and slime powder AND wet arches for the upcoming colour run/Lapathon.</li> </ol> </li> <li>• VACANT POSITIONS: We still need a Canteen Coordinator and Communications/Events Coordinator. Please be aware that if we fail to get a Canteen Coordinator then the Canteen may be forced to close in the new year.</li> </ul>	

	<ul style="list-style-type: none"> <li>Lapathon was moved from Term 3 to term 4 (Friday November 17th) with view to incorporate a colour run. Weather in November is better suited to this event where the students will need to get wet for colour to stick.</li> <li>Early discussions with Bonnie from Their Care about further sponsorship/support for Term 4 events like Lapathon, Big Music Night, Ducks Camp Out and the Christmas concert. The P&amp;C would like to thank Their Care for their ongoing support.</li> <li>Commencing forward planning for 2024 this meeting. We are looking to ensure year groups have enough time to prepare for any allotted events well in advance.</li> <li>The crosswalk attendant on Cromarty Rd continues to have absent minded drivers have near misses. Life is busy and everyone is busy but life is also precious, please slow down and stay aware of your driving surroundings.</li> <li>P&amp;C representatives spoke with the incoming Kindy parents on Thursday October 19<sup>th</sup> on what the P&amp;C provides and how it functions. Welcome to a wonderful school to the new CPS Kind Students and their families.</li> </ul>	
9.0	<b>General Business</b>	
10 mins	<ul style="list-style-type: none"> <li>Parent clarifying Q's</li> </ul>	

Next meeting: My

Meeting Closed: Has

Chair signed:

Principal signed:

Date :

27. 11. 2023

Date:

27/11/23