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Minutes

Churchlands Primary School Board meeting at **6.30 pm on Monday 7 September 2020** to be held in the staffroom at Churchlands Primary School .

1.0	Welcome and Apologies	ACTIONS
1.1	Open and welcome	
Chair	Official welcome to our new members	Remove Holden from Connect group
1.2	Apologies	
Chair	Shane L	
1.3 Chair	Confirmation of agenda	Minutes from previous meeting approved
	Confirmation of previous minutes	Confirmed
	Approved and signed.	CPS Admin to make sure minutes are online
2.0	Disclosure of Interest (Real, perceived or potential conflicts of interest experto the items on the agenda)	ienced by any member in relatior
Chair	Nothing disclosed	
3.0 Kim.	Business Arising from previous minutes	
3.1 3.2	Modifications to members – added to Connect, email list modified, waiting on updated profiles to add to webpage.	Old parent members to send through bio blurb to Kim.
3.3 3.4		CPS School board webpage blurb to be updated
		Update new member information
	Modifications to Kiss n Drop – Discussion 5.0	
	 SB members represented at P & C meeting 3 representatives attending the latest P & C meeting Luke setting up changes to new communications app – Skoolbag - will be ready to go Term 4. Info will go out to teachers and then parents. 	
4.0 Kim 5min	Finance Summary Report	
	Thinking Summary Report	
4.1 4.2	 SCF Summary 70K Variance Money used from cash budget for Flexible Furniture and maintenance 2021 prediction of ~120K roll over 	

5.0	Currently planning classroom numbers and classrooms for 2021 – Salary budget determined by this information Helen has been auditing/budgeting for CASH budget – Cost Centre budgets are being submitted at the moment for 2021 planning Contributions and Charges 2021 to be reviewed and endorsed (Decision)	Board Ratified C & C
5.0 5.1	Car Park – Traffic issues Where are we up to.	
Nick/Kim/Natalie 15	 Senior traffic engineer, and road safety officer from City of Stirling met with Nick and Kim COS Data suggested not a major problem Only optional solution provided by COS was to install a Kiss and Ride on Mountainbell Discussion/brainstorming of possible solutions 	Board and P & C letters and media engagement Petition to government Cambridge Local Govn Cromarty Letter of response to COS
6.0	Booklists:	
6.1 Kim 5	Booklists available to board members for observation	Board endorsed
7.0	Policy update	
7.1 7.2 Jo/Lucy 15 mins	 Positive Behaviour Reviewing and revising policy in 2020 Survey has audited health and wellbeing resources, what is currently being used and deemed effective Positive Behaviour Support framework identified as an effective tool in developing new policy Introduced program to staff, positive feedback received and many have volunteered to offer their services in the development at CPS Evacuation Evacuation plan updated Roll out in Term 4, 2020 	Board will be involved once this has gone to staff team begin to develop.
8.0	Bi Annual Whole School Survey	
8.1	 Discussion on questions Survey to be carried out 2020 Move to more positive responses – 'What can we do to improverather than negative "what are we doing poorly Questions on format and questions included Survey to be circulated by week 5, Term 4. 	Add comment box to survey Robyn to look at questions and organise into categories
9.0	Various	
Natalie 10	CCTV Suggestion to install CCTV, Government has just surveyed all schools regarding this matter - Department looking to install in all WA	

	schools. As this is a security issue it needs to be installed and monitored by the Department. Constable Care While CPS would love to have such a great excursion, CPS are currently ensuring that excursions are closely audited to reduce family costs and teaching time Great idea for the DUCKS to sponsor this relevant learning program Signage Issue with dog waste on the school yards Looking to improve message through signage Could DUCKS support	DUCKS to be asked for support School community to promote to the neighbourhood.
10.0	Various	
Rebecca Kim 10	 Assessments CPS Assessment schedule shared in newsletter Principal Term meeting with Class Reps – SB member to attend? Possible creation of a termly social engagement between executive and P & C 	
11.0	P & C Rep	
Alischa	 Term 3 activities with the delay of Phase 5 Most events postponed, some cancelled Working with class reps to create a plan for Term 4 Fresh food initiatives – eggs, mangos Possibly a disco depending on Phase 5 55th anniversary brick buy – opened to CPS staff Commemorative Tea-towel Lapathon during Week 9 – funds to go to faction's tents DUCKS – sausage sizzle Info session at the Kindy orientation Looking at shade solutions for coverage of Rooms 3 and 4 	
12.0	General Business	
	Are we all on the same page with tonight's items reviewed and discussed? Kindy Orientation – looking for someone from school board to represent. Business Plan – gone to printers	Nick to attend

Next meeting 26 October 2020:

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Chair signed:

Date: 14/12/20

Meeting Closed:

Principal signed:

Date: 15/12/20